

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCreia, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 18, 2022, at 6:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Upon completion of Agenda Items A through L, City Council will take a short recess in order to reconvene the remaining agenda item (M. Work Session Agenda, including Budget Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer by Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Second Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor*
2. Employee of Month – Officer Oscar Garcia

D. JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION

1. Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1. *Bobby Warren, Mayor*

E. CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT

1. Receive the adopted fiscal year 2022-2023 budget from the Jersey Village Crime Control and Prevention District (CCPD). *Lorri Coody, City Secretary and CCPD Secretary*
2. Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2022-2023. *Bobby Warren, Mayor*

3. Consider Resolution No. 2022-38, adopting the Jersey Village Crime Control and Prevention District's Budget for fiscal year 2022-2023. *Bobby Warren, Mayor*

F. CITY OF JERSEY VILLAGE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT

1. Receive the adopted fiscal year 2022-2023 budget from the Jersey Village Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD). *Lorri Coody, City Secretary and CCPD Secretary*
2. Conduct a public hearing on the Jersey Village Fire Control, Prevention, and Emergency Medical Services District's budget for the fiscal year 2022-2023. *Bobby Warren, Mayor*
3. Consider Resolution No. 2022-39, adopting the Jersey Village Fire Control, Prevention, and Emergency Medical Services District's Budget for fiscal year 2022-2023. *Bobby Warren, Mayor*

G. FISCAL 2022-2023 MUNICIPAL BUDGET ITEMS

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2022-2023. *Bobby Warren, Mayor*
2. Consider Resolution No. 2022-40, electing to postpone the final budget vote on the 2022-2023 Municipal Budget until August 15, 2022. *Austin Bleess, City Manager*
3. Consider Resolution No. 2022-41, setting the maximum proposed ad valorem tax rate; setting date for the public hearing on tax increase; and setting the date City Council will adopt the fiscal year 2022-2023 ad valorem tax rate. *Austin Bleess, City Manager*

H. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Bobby Warren, Mayor*

I. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – May 2022, General Fund Budget Projections as of June 2022, Utility Fund Budget Projections – June 2022, and June Quarterly Investment Report.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

J. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on June 20, 2022.
2. Consider Resolution No. 2022-42, awarding the bid and authorizing the City Manager to negotiate a contract with Hydromax USA to evaluate and improve the operability of valves located throughout the City's water distribution system. *Robert Basford, Assistant City Manager*
3. Consider Ordinance No. 2022-25, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2021-2022 Crime Control and Prevention District's Budget in the amount of \$30,296.00; authorizing the funding associated with Flock Camera annual maintenance contract fees from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2021, and ending September 30, 2022 to reflect these changes. *Kirk Riggs, Chief of Police*
4. Consider Resolution No. 2022-43, appointing members to the Village Center Local Government Corporation Board of Directors. *Lorri Coody, City Secretary*
5. Consider Ordinance No. 2022-26, repealing Chapter 34, Article III, Section 34-134 of the Code of Ordinances of the City of Jersey Village, entitled "Protection Against Climbing or Roof Rats"; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Austin Bleess, City Manager*
6. Consider Resolution No. 2022-44, approving a Facilities Locating and Marking Service Contract with USIC Locating Services, LLC to provide utility locating and marking services; authorizing the City Manager to execute the Service Contract. *Robert Basford, Assistant City Manager*
7. Consider Ordinance No. 2022-27, amending the Jersey Village Code of Ordinances, by adding to chapter 14, Building and Development, Article XX, Miscellaneous Regulations: Penalty, a new Section 14-666 regulating portable toilets; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the code; and providing an effective date. *Austin Bleess, City Manager*
8. Consider Ordinance No. 2022-28, amending the Personnel Policy to issue paid parental leave associated with the birth of an employee's own child or the placement of a child with the employee in connection with adoption or foster care. *Austin Bleess, City Manager*
9. Consider Resolution No. 2022-45, authorizing the City Manager to enter into an agreement with Brookstone Construction for the CMAR preconstruction services for the Jersey Meadow Golf Course Club House. *Robert Basford, Assistant City Manager*
10. Consider Ordinance No. 2022-29, amending the Capital Improvements Fund Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 in the amount not to exceed \$363,013 by increasing line item 10-91-7092 (police building remodel) from the Capital Improvements Fund Balance to cover the cost of the Police Department Remodel; and authorizing the City Manager to execute all documents with Brown & Root

for construction services and to purchase the necessary furnishings from Coastal Office Solutions and Grainger. *Kirk Riggs, Chief of Police*

11. Consider Ordinance No. 2022-30, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the application request of Reese Brown, filed on behalf of Miramont Interests, LC, for a specific use permit to allow the operation of child day-care on the 1.43-acre tract of land located at 8630 Jones Road, Jersey Village, TX 77065 within the city limits in zoning District F. *Lorri Coody, City Secretary*

K. REGULAR AGENDA

1. Consider Resolution No. 2022-46, designating a Chairperson to preside over the meetings of the Board of Directors of the Village Center Local Government Corporation and setting the Chairperson's term of office. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2022-47, receiving the proposed Multi-Use Ballpark Market and Financial Feasibility Study completed by Convention Sports and Leisure International. *Austin Bless, City Manager*
3. Consider Resolution No. 2022-48, receiving the Planning and Zoning Commission's Final Report concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1. *Eric Henao, Vice Chair, Planning and Zoning Commission*
4. Consider Ordinance No. 2022-31, amending Chapter 14 "Building and Development", Article I "General", Section 14-5 "Definitions" by adding definitions for certain uses; by amending Chapter 14, Article IV, Division 2, Section 14-109.1(a) to include additional uses in Zone J-1; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Lorri Coody, City Secretary*

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Upon completion of Agenda Items A through L, City Council will take a short recess in order to reconvene the remaining agenda item M. Work Session Agenda, including Budget Items in the City of Jersey Village Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas.

M. WORK SESSION AGENDA

- 1.** Review and discuss the proposed fiscal year 2022-2023 municipal budget. *Austin Bless, City Manager*

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 13, 2022 at 5:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM, City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."